

5. Assistance with Medical Costs by Medical Care Ticket

This is a form of assistance for students approved to receive school expenses subsidies in 2019. In general, patients pay 30% of medical costs, but if a student presents this ticket issued by the Gakumu Section, they can undergo medical treatment of the illnesses below free of charge:

- * You cannot use it at the same time with Child Medical Certificate or Single Parent Medical Certificate.
- * It can be used only by enrollees of Toyonaka municipal elementary or junior high schools.

【Illnesses covered by the Medical Ticket】: Trachoma, conjunctivitis, athlete's foot, scabies, impetigo, otitis media, empyema, adenoids, tooth decay, parasitic disease

The amounts outlined in bold will be reviewed.

◎2020 General tax collection (Self-employed)

◎2020 Special tax collection of city and prefectural taxes (Company employee, etc.)

◎2019 Tax withheld at source (Deductible dependent who has income from a part-time job)

~ To parents/guardians ~

2020 Application for School Expense Subsidies Starts (Shugaku-Enjo)

Toyonaka City Board of Education provides subsidies for school supplies and other necessary expenses for your child at elementary/junior high school. If you would like to benefit from this system, read this letter carefully and submit an application.

To use this system, you must apply each year. Even if you received this subsidy last year, be sure to apply again this year.

◎Eligibility Requirements

Parents/guardians of elementary/junior high school students **whose total income during 2019 (January through December, 2019) was less than the set amount.** ※For details, please refer to p.2.

※The children attending special needs schools will not be covered.

※Households receiving education assistance under the Public Assistance Act are not eligible. However, if you are still waiting for approval for the Public Assistance, apply for this subsidy, too.

About the Application

As of May 7th, 2020, the "State of Emergency" due to the COVID-19 epidemic remains in effect, so we will accept applications either "at reception desks" or "by mail". The schedule for face-to-face reception "at reception desks" may be changed or canceled suddenly due to the COVID-19 epidemic.

1. Face-to-face application at reception desks

Main Reception May 25 (Mon.) - June 5 (Fri.) 9:00 - 17:15 (Except weekends)
Toyonaka City Hall (Lobby, 1F, Building 2)

Week-end Reception June 6 (Sat.), 7 (Sun.) 9:00 - 13:00
Kurashikan, Toyonaka Municipal Living Information Center
 (Meeting Room, 3F)

Branch Reception June 8 (Mon.), 9 (Tue.) 10:00 - 16:00
 July 1 (Wed.) 10:00 - 16:00
Senri Culture Center "Collabo" (Common Room, 2F)

Branch Reception June 15 (Mon.), 16 (Tue.) 10:00 - 16:00 **Shonai Kominkan Public Hall** (Meeting Room, 2F)
 July 8 (Wed.) 10:00 - 16:00 **Shonai Kominkan Public Hall (Study Room #1, 2F)**

On and after June 8 (Mon.) 9:00 - 17:15 **Gakumu Section**, Educational General Affairs Division,
 Toyonaka City Board of Education (6F, Building 1, Toyonaka City Hall).
 (Except weekends, national holidays, and year-end and New Year's holidays)

2. Application by mail

Fill out and put your seal on the "Application Form for 2020 School Expense Subsidies" and send it back to the Educational General Affairs Division with a copy of the bank account information (bank book, etc) of parent/guardian and other required documentation. Be sure to send the documents by "kan-i kakitome (simple registered mail)" or "tokutei kiroku yubin (specified record mail)". ※The date of the arrival at the Educational General Affairs Division will be the "reception date".

※ Please submit applications by **August 24 (Mon.)**.

(Please note you will not be able to receive subsidies for the 1st school term if you apply on or after Aug. 25.)

We will send results by mail.

○ If you apply between May 25 and June 18 ... Results will be sent around the end of July

○ If you apply after June 18 ... Results will be sent after July. (1 - 2 months after the application)

◎Required Items

① **Bank account information (bank book) of parent/guardian**

② **Hanko (personal seal. Self-inking automatic seals cannot be used.)**

* Other documents may be required depending on family circumstances. For details, please refer to p.2.

Gakumu Section, Educational General Affairs Division,
 Secretariat, Toyonaka City Board of Education (6th Floor, Building 1, Toyonaka City Hall)
 Naka-Sakurazuka 3-1-1, Toyonaka City 561-8501 Tel. 06-6858-2553

1. Applications

◎ **Application period: May 25 (Mon.), 2020 – February 26 (Fri.), 2021 9:00 – 17:15**

(Except weekends, national holidays, and year-end and New Year's holidays)

The amount of subsidy given will vary according to the time of application. (For details, see p.3.)

Applications received May. 25 (Mon) – Aug. 24 (Mon)...Subsidies for 1st, 2nd and 3rd school terms

Applications received Aug. 25(Tue) – Dec. 28(Mon)...Subsidies for 2nd and 3rd school terms

Applications received Jan. 4(Mon) – Feb. 26(Fri)...Subsidy for 3rd school term only

◎ **Place: Please see p.1.**

◎ **Required Items:**

① **Bank account information of parent/guardian** (bank book)

② **Hanko (personal seal):** This does not have to be a registered seal, but self-inking automatic seals cannot be used.

③ Other documentation is also required, if you fit into one of the categories below.

Category	Required Documents
Lived in another city as of January 1, 2020	One of the documents below A. City tax certificate for fiscal 2020(photocopy acceptable) B. Notification of amount of city tax of fiscal 2020 (photocopy acceptable) C. Proof of income
Main family breadwinner lost his/her job in or after January 2019and still is out of work	Certificate of Receiving Unemployment Benefit, letter of dismissal, or Notification of Discontinuance of Business (photocopy acceptable)
Single-parent family	Certificate of receiving child rearing allowance, medical certificate for single-parent family, etc.
If a family member in your household has a certificate of physical, developmental or mental disability	Identification booklet (handbook) (photocopy acceptable)
Stopped receiving public assistance after January, 2019	Proof of discontinuance of public assistance
If your house was totally/partially destroyed, washed away or flooded above floor level due to a disaster including a fire , after January, 2019	Victim's Certificate or other proof of being affected by the disaster
Your income decreased due to the COVID-19, in or after February 2020	3 months' payslips in a row starting from the month when your income decreased in or after February 2020

2. Review of Income, etc.

◎ **Set Amount** (Your eligibility will be determined based on your income from Jan to Dec 2019)

Number of family members	Basic Amount		
2	¥2,434,400	Single-parent family	+ ¥300,000
3	¥2,734,400	Parent/guardian will turn 55 years old by the end of March, 2021	+ ¥300,000
4	¥3,034,400	Family includes a disabled person (add the amount on the right per disabled person)	+ ¥450,000
5	¥3,340,400		
From the 6 th or more family members, add ¥300,000 per person.			

Eligibility requirements change from FY2020

From this fiscal year, your eligibility will be reviewed based on the total income of all family members registered in the same household (shown on the resident record) as the student. Even if a parent (or a guardian) is registered at a different address for unaccompanied posting or other reasons, his/her income also will be added.

* Please refer your income amount to *Gensen-choshu-hyo* (the withholding tax statement) for 2019 or a copy of the final tax return.(See p.4)

* If you are in financial difficulties because of a disaster, including fire or losing your job, please consult us.

* If you face special circumstances such as ongoing negotiations on a settlement with your spouse, your applications may be reviewed as that of a single-parent family. Please consult us for more details.

◎ Declaration of Income

Your income will be confirmed by the Citizens Tax Division when your application is reviewed. Please be sure to complete your income declaration for 2019, otherwise we will not be able to check. When declaring your income, note the points below.

- If you have dependents, including spouse and children ... Fill in dependents' information
- If you are a widow or a widower in a single-parent family ... Tick the designated box on the form
- Even if your income before tax was ¥650,000 or less and your taxable income was ¥0, please declare it

3. Results of Review

We will send results by mail.

- If you apply between May 25 and June 16... Results will be sent around the end of July
- If you apply after June 17 ... Results will be sent after July. (1 - 2 months after the application)

In case you have not declared your income or your application is incomplete, the result may not be sent by the end of July even if you make the application by June 16.

4. Payment

If your application is approved, we will pay the subsidies into the parent's/guardian's bank account in two installments. Do not close the account until the end of March, 2021. If you would like to change the account for payment of the subsidy, contact Gakumu Section.

※ If you apply after June 17, have not declared your income, or make an incomplete application, you may not be able to receive the subsidy on the payment days in August and February. In such cases, we will inform you of your payment dates in the notice of the results of review.

Expected amount of payment	Elementary School			Junior High School	
	1 st grade ^{※2} ():Subsidy for school supplies for starting elementary school)	2 nd – 5 th grade	6 th grade ():Subsidy for school supplies for starting junior high school)	1 st grade ^{※2} ():Subsidy for school supplies for starting junior high school)	2 nd – 3 rd grade
[1st payment] (for the 1 st term) Scheduled on Aug. 31, 2020 (Mon)	¥4,808 (¥63,100)	¥5,636	¥5,636	¥9,104 (¥79,500)	¥9,928
[2nd payment] (for the 2 nd & 3 rd terms) Scheduled on Feb. 26, 2021 (Fri)	¥8,422	¥9,864	¥9,864 (¥79,550)	¥15,936	¥17,382
Annual total ^{※1}	¥13,230 (¥63,100)	¥15,500	¥15,500 (¥79,500)	¥25,040 (¥79,500)	¥27,310

※1 This total amount is for those who are approved to receive the subsidy from the 1st term and stay eligible from April 2020 to March 2021 The amount will change if you move in/out of the city or start/stop receiving public assistance during the academic year.

※2 If you receive a subsidy for school supplies for starting school before your child starts elementary school or when he/she in the 6th grade, you will not receive it again in the 1st grade of elementary / junior high school even if you are approved for the school subsidy.

◎ **The expenses below will be added.**

School lunch fee Only for students attending Toyonaka municipal elementary/junior high schools	The amount already paid by parents/guardians * Recipients of the school subsidy need not pay school lunch fees from the next term of sending date of the review result. For details please refer to the information about school lunch fees enclosed with the result. If you receive a notice of approval at the end of July... School lunch fees you have paid (elementary school: fees for April to June, junior high school: fees for April to July) will be added to the 1st payment. You need not pay school lunch fees for the 2nd (for elementary school children, the fee for July, too) and 3rd terms. School lunch fees will not be added to the 2 nd payment.
School trip fee Only for students who participate	Elementary School: actual cost up to 24,000 yen Junior High: actual cost up to 60,000 yen * Added to the 1 st payment if the program is held in the 1 st term. * Added to the 2 nd payment if it is held in the 2 nd or 3 rd term
School camp fee Only for students who participate	Elementary School: actual cost up to 3,690 yen Junior High: actual cost up to 6,210 yen * Depending on the situation such as the time of the program, payments may be made on a different day from the 1 st or 2 nd payment. In that case, we will send you a remittance notice. .

* Before paying the subsidy, we will check your payment record of school supplies/lunch fees as well as your child's participation in the school trip/camp.

* If you have not paid the fees for school supplies, a school trip or a school camp, we may make the payment directly to the principal. If you have not paid the fees for school lunches, we may make the payment directly to the Mayor of Toyonaka City.